

# 1 REGISTRATION MATRÍCULA

Take these **considerations** when completing your **MATRÍCULA**:

- Maximum 30 ECTS ( + 6 ECTS Spanish course)/ Semester.
- You can only choose subjects from your semester (C1/C2).
- Any subject can be selected from your UMove offer.
- Check schedules not to have overlapping subjects.
- Select your TURNO/GROUP (T) (only if you study in Spanish).

uhu.es

# 2 REGISTRATION SUBJECTS



The subjects you can take are those appearing in your UMove profile according to our Erasmus agreement and your area of studies.

## ENGLISH:

Check *Subjects in English* document.

## SPANISH:

Check *Asignaturas en español* document.

[find it here](#)

# 3 REGISTRATION SCHEDULES/TIMETABLES

## ENGLISH:

Check *Subjects in English* document. Check rooms (professors, “Conserjería”, timetables...).



## SPANISH:

Check *Horarios y programas* document. Check rooms (professors, “Conserjería”, timetables...).

[find it here](#)

# 4 REGISTRATION ONLINE MATRÍCULA

1. Access to form [here](#).

2. Complete your *Matrícula online*.

**NOTICE:**  
**NO CHANGES allowed**  
**after Registration**

3. Once completed, you will receive a confirmation email: “You have successfully registered”.

4. In some days the International Office will email you your “Hoja de Matrícula”.

5. With your “Hoja de Matrícula”, go to the Santander Bank and pay € 1,13 as academic insurance.

6. Email us the copy of your Matrícula stamped by the bank.

# 5 LEARNING AGREEMENT CHANGES

Complete *DURING THE MOBILITY* part adding/deleting subjects via UMove/OLA.

If you have your own model, send it to [drinter02@sc.uhu.es](mailto:drinter02@sc.uhu.es) International Office mail, to have it approved, signed and stamped.



# 6 LEARNING AGREEMENT OLA, PDF, UMOVE

## 1. UNIVERSITY WITH OLA

Complete your LA in OLA and we will receive it in UMove. We will approve and sign it.

## 2. UNIVERSITY WITHOUT OLA

Tell me so I can open you LA in UMove and you can complete it.

## 3. UNIVERSITY WITHOUT OLA AND WITH THEIR OWN LEARNING AGREEMENT

You will have to complete your LA in UMove as explained above. Your own model of the LA should be sent to [drinter02@sc.uhu.es](mailto:drinter02@sc.uhu.es).