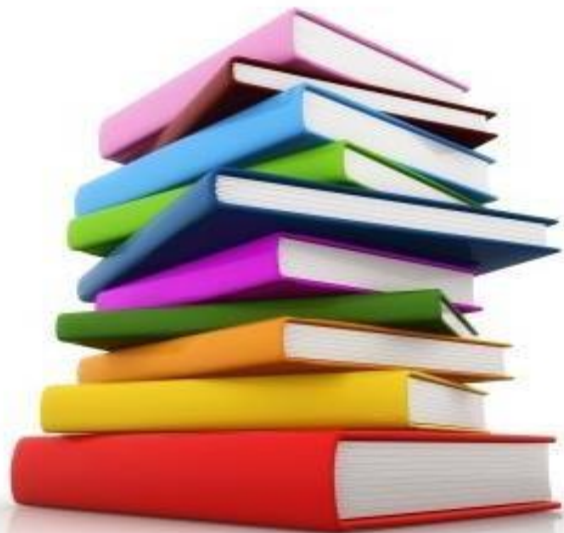




REGISTRATION WORKSHOP

Exchange and Erasmus students 2024/2025





LA: OLA, PDF, UMove

1. UNIVERSITY CONNECTED TO EWP (ERASMUS WITHOUT PAPERS)

Complete your LA in the software/platform your home university uses (OLA, SIGMA, MOVEON, MOBILITY ONLINE, etc) and we will receive it automatically in UMove. We'll approve and sign it.

2. UNIVERSITY NOT CONNECTED TO EWP

Tell me so I can open you LA in UMove and you can complete it.

3. UNIVERSITY NOT CONNECTED TO EWP AND WITH THEIR OWN LEARNING AGREEMENT

You will have to complete your LA in UMove as explained above. Your own model of the LA should be sent to drinter02@sc.uhu.es



Learning Agreement

CHANGES

- ✓ Complete the DURING THE MOBILITY part of your LA adding/deleting subjects via UMove/OLA as soon as possible.
- ✓ If you have your own model, send it to me to have it approved, signed and stamped (drinter02@sc.uhu.es)
- ✓ Learning Agreement is NOT a MATRÍCULA!!!



Registration

Considerations when completing your MATRÍCULA

- ✓ **Maximum 30 ECTS** (+ 6 ECTS Spanish course)**per semester.**
- ✓ You can **only choose 2nd SEMESTER subjects.**
- ✓ Any subject can be selected from your UMove offer
- ✓ **Check schedules** to avoid overlapping subjects
- ✓ Select your TURNO/GROUP (T) (only if you study in Spanish)



Registration

SUBJECTS

The subjects you can take are those appearing in your UMove profile according to our Erasmus agreement and your area of studies

ENGLISH:

- Check **Subjects lectured in English** document

SPANISH:

- Check **Asignaturas en español** document

<http://uhu.es/english/documentos>



Registration

SCHEDULES / TIMETABLES

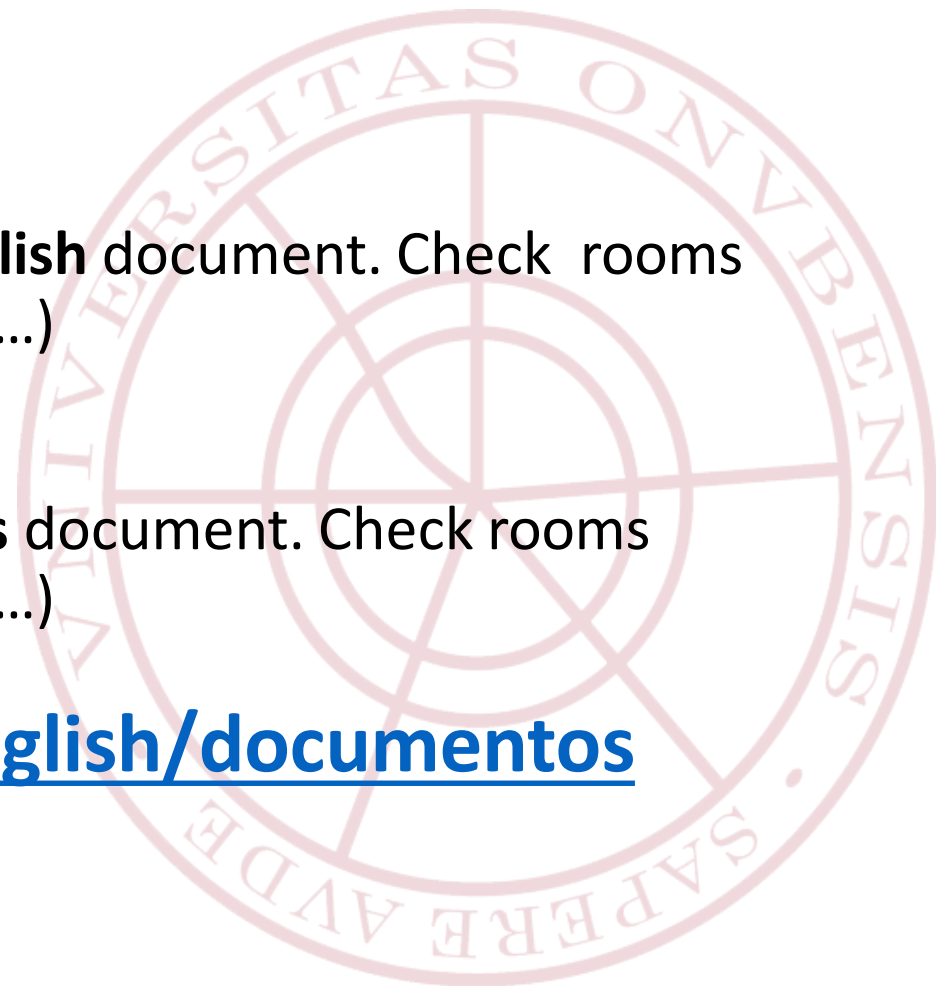
ENGLISH:

- Check **Subjects lectured in English** document. Check rooms (professors, janitors,timetables...)

SPANISH:

- Check **Timetables and Subjects** document. Check rooms (professors, janitors,timetables...)

<http://uhu.es/english/documentos>





Registration

ONLINE MATRÍCULA FORM

<https://www.uhu.es/internacionalizacion/form/matricula-curso-2024-2025>

Open until 23rd February!!

NO CHANGES allowed after Registration



Registration

MATRÍCULA

Registration Form

Datos de la persona solicitante / Personal information

Nombre / Name *	Apellidos / Surname *
<input type="text"/>	<input type="text"/>
Fecha de nacimiento / Date of Birth / (yyyy/mm/dd) *	Pasaporte / Passport *
<input type="text"/>	<input type="text"/>
Tarjeta de identidad / Id Card *	Nacionalidad / Nationality *
<input type="text"/>	<input type="text"/>
Correo electrónico / Email *	Teléfono móvil / Mobile phone *
<input type="text"/>	<input type="text"/>
Dirección en Huelva / Huelva address or Home address *	Universidad de origen / Home University *
<input type="text"/>	<input type="text"/>
Periodo de estudio / Period of Study *	
<input type="text" value="- Seleccionar -"/>	



Datos académicos / Academic information

1. Name of the subject

Code

Group

- Ninguno -

Language

- Ninguno -

ECTS ?

2. Name of the subject

Code

Group

- Ninguno -

Language

- Ninguno -

ECTS ?

1. **Complete your Matrícula online.**
2. Once completed, you will receive a **confirmation email**: ***“You have successfully registered”***
3. In some days, the International Office will send you your **“Hoja de Matrícula”** by e-mail.
4. **Print your Hoja de Matrícula and go to Santander Bank** to pay 1,13 euros as academic insurance.
5. Send us the **receipt of the payment by e-mail** to drinter07@sc.uhu.es



The end is coming... ;)

QUESTIONS?

Thanks a million for your attention.
Have a nice day!

